



**JAMAICAN  
CANADIAN  
ASSOCIATION**

December 1, 1998



**United Way**  
OF GREATER TORONTO  
Member Agency

Ms. Sandra Stewart  
Assistant Manager  
Donations & External Relations  
Royal Bank of Canada  
20 King Street West  
Toronto, Ontario  
M5H 1C4

Dear Ms. Stewart:

I am writing to update you on our fundraising activities and plans for the commencement of our renovations at the JCA Community Centre at 995 Arrow Road.

We anticipate commencing renovations late January 1999 with a completion date in July 1999. We have developed a number of fundraising activities including a direct mail campaign that will launch our second year.

The Campaign is gaining momentum as we head into our second year. To date, our fundraising activities have raised \$230,000.00. We are currently working to get a construction loan from the Royal Bank and expect to hear of the decision within the next week.

We received the Royal Bank's initial installment toward our Campaign in December 1997. This is a reminder that the second installment is due.

We would like to take this opportunity to thank the Royal Bank of Canada for its ongoing support of our Campaign. We extend best wishes for a pleasant holiday season!

Yours truly,

Herman Stewart  
President, Board of Directors  
Jamaican Canadian Association